

mad ivents Ltd.

dotting the **i's** , crossing the **t's**



madivents fees are based on your specific event needs. Fees may also be negotiated based on a percentage of the total budget or a retainer basis.

rate sheet

hourly

standard planning and consulting rates are \$75 – 95 per hour depending on the size and scope of the event and service.

on-site

on-site management rates are \$95-110 per hour. on-site logistics assistant rates are \$30 per hour. day rates apply for event set-up and/or strike; \$750 for event managers and \$300 for logistics assistants.

travel

travel rates are estimated on a daily basis of \$750 per day. Logistics assistant fees are \$300 per day. Travel rates apply for events outside of the Philadelphia tristate area. Client paid travel fees cover standard accommodations, ground transportation and/or coach air travel.

av & transportation

a 20% management fee applies to all audio/visual and transportation services.

contingency fee

depending upon the scope of your event, planning hours not identified during initial planning phase are covered by a 15% contingency fee and up to 5 hours of additional service.

All planning services include periodic status reports & post-event evaluations.

www.madivents.com

call **888.551.9299**
email hello@madivents.com